



CITY OF BROOKLET

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Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

**WORK SESSION
MINUTES
APRIL 14, 2022
6:30 PM**

1. **CALL TO ORDER** - Mayor Joe Grooms, III
2. **INVOCATION** - Mayor Joe Grooms, III

3. **DISCUSSION ITEMS:**

3.1. **Employee Appreciation**

Councilman Graham would like to start celebrating employee appreciation and has been looking into catering lunch two (2) times per month to show appreciation to all city employees. Councilman Anderson stated that we cannot use tax payers' money to benefit or to feed on a regular basis the city employees. However, you could pay for it out of the enterprise fund, the water fund but he wouldn't recommend creating that expense every month. Mayor Grooms suggested that he would help pay for it or he will ask his church group and local churches to help administer the lunches twice a year. Council suggested that Councilman Graham pick two dates and bring it back to them for further discussion.

3.2. **Safety Coordinator - Jim Stanoff**

Turned in an inspection item list to public works with (forty-five) 45 items that require attention and asked for an update. Mayor Pro-Tem stated that they have not been able to get to yet. Mr. Stanoff stated that every city owned building requires a safety designated smoking section, he would like for council to let him know where they would like these areas to be. Mr. Stanoff should report to Lori Phillips the City Clerk for any items that need to be made for safety purchases.

3.3. FY 2022 Budget Amendment Discussion

Per Councilman Anderson - discussed projected revenues, it appears that we will have \$1,487,453.31 worth of revenues that came into the city from all sources, this is what we have to spend. Councilman Anderson is projecting that if what we do is continue to spend on what we spend on average per month for the duration, we will spend \$1,335,224.00 and we still have to do a budget amendment because our departmental expenditures for the most part are over and as a result, we have to allocate more money for those line items. We have \$77,013. 00 that will have to be redistributed to cover the over expenses in police and streets, therefore we need to be very cautious moving forward on what we are spending money on.

3.4. FY 2023 Budget Development Discussion

3.5. FY 2023 Corrective Actions per FY 2021 Audit

PO 2.0 Process Overview - Councilman Anderson will plan on meeting with the city clerk once he goes to four (4) days per week.

3.6. Woods Edge Subdivision - JAB Construction

The plats have been received and are ready for review and discussion by Planning and Zoning.

3.7. LMIG Projects (last three years)

This information will be provided at the city council meeting.

3.8. Downtown Sewer Project

We will have a dedicated work session on May 5, 2022 for more discussion pertaining to this item.

3.9. Sugarland Drainage Issue

Add to the consent agenda for the city council meeting with a quote for adding a drainage culvert to the area where there is an issue with water not draining.

3.10. Replacement of the John Deer Tractor and purchase of a rotary mower

We need to look at a budget item for next year to allow the purchase of these type of items. The tractor is still in use and working fine. No action at this time.

3.11. Honey Bowen Fees

Councilwoman Kelly has been working on a new fee schedule and applications for items 3.12 through 3.15. They will be ready to be approved at next week's meeting.

3.12. Rental Agreement for the Randy Newman Community Center and covered Pavilion

3.13. Procedures for Event Applications

3.14. Rental Agreement for the Randy Newman Fair Grounds

3.15. Special Events Application

3.16. Review of quotes for new computers for the Police Department

Amazon = \$633.98; Walmart = \$1,001.96; Georgia Technologies = \$1,200.00
The Police Department are in need of two (2) computers. Add to next week's consent agenda to be paid for by the technology fund.

3.17. Shooting range discussion

Public works will help with constructing the gun range for the police department. The Chief will make sure all safety precautions are in place.

3.18. GMA 2022 Annual Convention - Training June 24, 2022 - June 26, 2022

Mayor Pro-Tem Gwinnett will be attending the conference.

4. ADJOURNMENT

Motion made to adjourn.

Motion: James Harrison

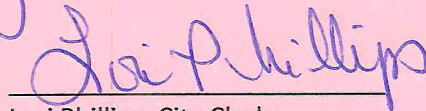
Second: Rebecca Kelly

Ayes: Brad Anderson, Nicky Gwinnett, James Harrison, Johnathan Graham, and Rebecca Kelly

Motion carried 5-0

Approved this 19 day of May, 2022.


Joe A. Grooms, III, Mayor


Lori Phillips, City Clerk