



**CITY OF BROOKLET**  
**104 CHURCH ST. BROOKLET, GA 30415 \*(912) 842-2137 \*FAX (912) 842-5877**

**Joe Grooms III, Mayor**  
**Nicky Gwinnett, Mayor Pro-Tem**  
**Bradley Anderson, Councilman**  
**Greg Schlierf, Councilman**  
**Jim Stanoff, Councilman**  
**William Griffith, Councilman**

**City Attorney**  
**Hugh Hunter**  
  
**Interim City Clerk**  
**Lori Phillips**

**CITY COUNCIL**  
**MINUTES**

Thursday, August 20, 2020  
7:00 PM  
Brooklet City Hall

- 1. MEETING CALLED TO ORDER:** Mayor Grooms  
PRESENT: Greg Schlierf, Brad Anderson, Lori Phillips, Attorney Hugh Hunter, Nicky Gwinnett, Jim Stanoff, Bill Griffith presided.  
ABSENT: None
  
- 2. INVOCATION:** Led by Mayor Grooms
  
- 3. PLEDGE OF ALLEGIANCE:** Led by Mayor Grooms
  
- 4. AMEND/APPROVE AGENDA:**  
Motion made to approve the agenda as presented  
MOTION: Nicky Gwinnett  
SECOND: Greg Schlierf  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0
  
- 5. AMEND/APPROVE MINUTES**
  - A. City Council Meeting Minutes of July 16, 2020**  
Motion made to approve the City Council Minutes of July 16, 2020  
MOTION: Bill Griffith  
SECOND: Jim Stanoff

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**6. APPROVAL OF JULY 31, 2020 FINANCIAL REPORTS**

Motion made to approve the July Financial reports as presented

MOTION: Nicky Gwinnett  
SECOND: Greg Schlierf  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**7. RECOGNITION OF GUEST REQUESTING TO BE ON THE AGENDA**

- A. **Jason Nesmith** – with Kens IGA asked the Mayor and City Council to consider putting Sunday Alcohol Sales on the ballot for the next Municipal Election. The Mayor and City Council agreed to move forward with this process.
- B. **Russell Davis** – commented that he had a great time serving as a Council Member for the City of Brooklet for the last twelve years and also for the prayer led by Mayor Grooms. He thinks they should treat other individuals on City Council the way they treated him when it comes to missing meetings. In the last two months he heard rumors about an individual being absent from the meetings and he was wondering why that individual was not called to the floor nor reprimanded for it. He stated that he was thankful for the prayer tonight, because he was going to come unglued but God talked him down and said no more, he thinks the individual got the point.  
*R. Davis* commented if he hears of this individual missing a meeting in the future, he will be back down here trying to recommend them to step down or plan on resigning.
- C. **Sandra Tilman** – commented this is the first meeting she’s attended and she really appreciates the opening prayer. She is here tonight to inquire about her property on Julius Circle, it’s very costly trying to keep the house up and she wants to take the house down and place a mobile home on the property. *Interim City Clerk* advised Mrs. Tilman that she could apply for a Special Exception to allow for a mobile home on the property and for her to come back in the morning to pick up the paper work to begin that process.

**8. MOTION MADE TO CLOSE THE REGULAR SESSION IN ORDER TO GO INTO A PUBLIC HEARING.**

MOTION: Jim Stanoff  
SECOND: Greg Schlierf  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**A. PUBLIC HEARING FOR PLANNING & ZONING**

**Application#** TA 2020-003  
**Application Type:** Text Amendment

**Applicant:** City of Brooklet

On July 14, 2020 the Planning & Zoning Committee made a motion to deny changing the R-2 side set back from 30' to 10'.

**B. SECOND READING OF APPLICATION# 2020-003:**

An Ordinance to amend section 5-2 of Appendix b-Zoning of the code of ordinances of the City of Brooklet by changing the minimum lot width lot width of building line in R-2 areas; the minimum rear yard depth in R-1 and R-2 areas, and the minimum side yard depth in R-1 and R-2 areas.

**C. SECOND READING OF APPLICATION# 2020-004:**

An Ordinance to amend the Subdivision Ordinance of the City of Brooklet to delete the present requirement that at least 50 percent of the lots within a subdivision must have been built upon before the City accepts title to or assumes responsibility for maintaining a water system for such subdivision

**9. PUBLIC COMMENTS AND DISCUSSION**

No discussion

**10. MOTION MADE TO CLOSE THE PUBLIC HEARING AND GO BACK INTO THE REGULAR SESSION.**

MOTION: Nicky Gwinnett

SECOND: Bill Griffith

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

**11. DEPARTMENT REPORTS**

**A. Administration/Finance**

*Brad Anderson* commented that we are on a good path of where we need to be with Fiscal year 2021, we have had a few matters that we have dealt with but it's a learning process and a work in progress.

**B. Streets/Water/Sanitation**

*Nicky Gwinnett* commented that the backhoe is out of service again, to have it repaired cost of the expense will be in the range of \$2,500.00.

**C. Police**

*Bill Griffith* commented that the new equipment for the new police vehicles will be arriving soon.

**12. CONSENT AGENDA**

**13. OLD BUSINESS**

**A. MOTION MADE TO DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMITTEE FOR APPLICATION# 2020-003.**

MOTION: Greg Schlierf  
SECOND: Jim Stanoff  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**B. MOTION MADE TO APPROVE THE SECOND READING & ADOPT THE CHANGES TO APPLICATION# 2020-003:**

MOTION: Brad Anderson  
SECOND: Nicky Gwinnett  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**C. MOTION MADE TO ACCEPT THE PROVISIONS TO APPLICATION# 2020-004:**

MOTION: Greg Schlierf  
SECOND: Nicky Gwinnett  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**D. MOTION TO APPROVE THE PROPOSAL AND THE AGREEMENT FROM AMERICAN TANK MAINTENANCE FOR A FULL-SERVICE WATER TANK MAINTENANCE PROGRAM.**

Motion made to accept and approve the proposal and the agreement for the full-service water tank maintenance program with the acceptance of issuing a PO number in January 2021 and to be paid out of SPLOST.

MOTION: Nicky Gwinnett  
SECOND: Brad Anderson  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**E. MOTION MADE TO APPROVE THE 2020 CARES ACT RESOLUTION.**

MOTION: Jim Stanoff  
SECOND: Brad Anderson  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

- F. DISCUSSION AND POSSIBLE MOTION TO APPROVE THE CONSTRUCTION OF A SECURE ENCLOSURE FOR THE ELECTRICAL CONTROLS AT THE WATER TANK.**  
Motion was made to authorize the construction of the enclosure and not to exceed \$2500.00.  
MOTION: Greg Schlierf  
SECOND: Jim Stanoff  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

- G. DISCUSSION ON THE UPDATE CONCERNING THE NORTH CROMLEY ROAD DRAINAGE PROJECT.**  
*Nicky Gwinnett* commented that we need to have a Public Planning Session to invite the citizens to participate and ask questions about any concerns they may have and to also update them with what the plans are before they begin the work. We will mail out invitations to the property owners on North Cromley road inviting them to attend the September workshop session.

#### **14. NEW BUSINESS**

- 14.1. MOTION MADE TO TABLE THE DISCUSSION FOR SETTING THE DATES FOR THE REQUIRED THREE PUBLIC HEARINGS TO SOLICIT INPUT REGARDING THE MILLEAGE RATE OF 7.696 FOR THE 2020 PROPERTY TAX YEAR.**  
MOTION: Greg Schlierf  
SECOND: Jim Stanoff  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0
- 14.2. MOTION MADE TO REPAIR THE BACKHOE NOT TO EXCEED THE AMOUNT OF \$2500.00.**  
MOTION: Nicky Gwinnett  
SECOND: Greg Schlierf  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0
- 14.3. MOTION TO APPROVE TWO (2) CAMERAS TO BE PLACED AT THE PUBLIC WORKS OFFICE AND TO UPDATE THE CAMERAS AT CITY HALL.**  
Brad Anderson commented that we can ask for a quote but if its not needed, its not necessary, no motion was needed.
- 14.4. MOTION TO APPROVE A MAXIMUM OF SIXTY (60) SICK LEAVE DAYS FOR THE CITY OF BROOKLET SICK LEAVE BANK TO AWARD AN EMPLOYEE PER**

**IDENTIFIED NEEDS TO BE BASED ON APPROVAL OF THE SICK LEAVE COMMITTEE CONSISTING OF LORI PHILLIPS AND JOE GROOMS, III.**

MOTION: Brad Anderson  
SECOND: Jim Stanoff  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**14.4. MOTION TO AMEND THE AGENDA IN ORDER TO ADD DISCUSSION ON THE ROAD TO THE COTTON GIN.**

*Nicky Gwinnett* commented that the Bulloch Gin has asked if the City could half the price of paving the lane to the Cotton Gin. The Mayor and City Council has agreed to have the City Engineer get an estimate of the cost of the project.

MOTION: Greg Schlierf  
SECOND: Nicky Gwinnett  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**15. MOTION TO CLOSE THE REGULAR SESSION IN ORDER TO GO INTO EXECUTIVE SESSION FOR THE PUROPSE OF DISCUSSING PERSONNEL MATTERS.**

MOTION: Jim Stanoff  
SECOND: Brad Anderson  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**16. MOTION TO CLOSE THE EXECUTIVE SESSION IN ORDER TO OPEN AND GO BACK INTO REGULAR SESSION.**

MOTION: Jim Stanoff  
SECOND: Brad Anderson  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

**17. MOTION TO ADJOURN.**

MOTION: Jim Stanoff  
SECOND: Brad Anderson  
AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith  
NAYES: None  
Motion carried 5-0

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**Joe A. Grooms III, Mayor**

The foregoing minutes are true and correct and approved by me on this \_\_\_\_ day of \_\_\_\_\_, 2020.

Attest:

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**Lori Phillips, Interim City Clerk**