



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

**CITY COUNCIL
JANUARY 20, 2022
7:00 PM
MINUTES**

1. Call to order and welcome - Mayor Grooms, III
 - a. Invocation
2. Pledge of Allegiance to the United States Flag - Mayor Grooms, III
3. Amend or approve Proposed Agenda
MOTION TO APPROVE
MOTION: Brad Anderson
SECOND: Nicky Gwinnett
AYES: James Harrison, Nicky Gwinnett, Johnathan Graham, Rebecca Kelly, and Brad Anderson
NAYES: None
Motion carried 5-0
4. Amend or approve the minutes of the following City Council meetings & Called meeting:
 - a. December 14, 2021 Called Meeting
 - b. December 16, 2021 City Council Meeting**MOTION TO APPROVE**
MOTION: Brad Anderson
SECOND: Nicky Gwinnett
AYES: James Harrison, Nicky Gwinnett, Johnathan Graham, Rebecca Kelly, and Brad Anderson
NAYES: None
Motion carried 5-0
5. Motion to approve the December financial reports as presented
MOTION: Brad Anderson
SECOND: Nicky Gwinnett

AYES: James Harrison, Nicky Gwinnett, Johnathan Graham, Rebecca Kelly, and Brad Anderson
NAYES: None
Motion carried 5-0

6. Recognition of guest

a. Ginny Macaluso - Brooklet Resident

Ms. Macaluso discussed the garbage carts being left out after the garbage truck has picked up and if there was an ordinance. The city does have a garbage ordinance and it states under Sec. 38-61. - Cart system.

Placement and removal of carts. Occupants shall place garbage for curbside pickup in carts provided by the city. On the evening before each day assigned by the city for collection in the occupant's area, the cart will be placed on the curb, in front of the premises from which it is to be collected or on the curb at the side of the premises where the premises are adjacent to more than one street, as close to the curb line or edge of roadway as practicable. The cart should be placed no earlier than 5:00 p.m. for pick up the next day or later than 8:00 a.m. on the day of pick up. The cart will be removed from the curbside point by the occupant no later than 8:00 a.m. on the day after the assigned collection date. At other times, carts will be stored by the occupant where possible in locations not visible from the street or road on which the garbage is collected.

City Clerk Lori Phillips will send out a city text reminding the residents of the cart placement.

7. Reports from committee members

a. Mayor Pro-Tem Gwinnett

- 2022 LMIG has been approved
- Ellis Wood has begun the repair work on Warnock Street and Pinewood Drive
- 80% of the water meters now have the radio reads on them and replaced
- Lindsey Martin (class III operator) would like to come speak to the Mayor and Council about increasing the water rates.
- Wesley Parker (city engineer) has presented everyone with a letter for an informal study of the water system.

b. Councilman Anderson

- Explained the financial statements to the new members.
- We will begin working towards the new budget in March 2022.

c. Councilwoman Kelly

- Set up future work sessions to allow the new members to become familiar with all the ongoing projects. Work sessions will be every 2nd Thursday of the month at 6:30 pm.
- Has been working on getting quotes for the beatification project of the downtown area and city hall.
- Looking at ways to generate revenue for the city for events and also setting certain perimeters for the use of the city property. Currently the revenues it generates does not cover the expenses.
- We need to have public works go down to the downtown area and clean up around the sidewalks due to the appearance of the businesses.

- d. Councilman Harrison
 - Working on preparing the police department with the growth of the city and growth with the people, any time with growth in a city its best to plan and prepare and get ahead of the matter. He and the Chief will be working on a wish list to improve the department.
- e. Councilman Graham
 - Weather events, do we have a plan in place for bad weather? As far as medical staff, who's on call, things like that. Should we as council step up?
 - Brooklet Elementary School student drop off and pick up; increasing the police presence in that area.
- 8. Report from Police Chief
 - a. Gary M. Roberts
 - Gave the monthly PD report.
- 9. Report from Building Inspector/City Marshall
 - a. Bobbie Hoch
 - Gave the monthly Building Inspector/City Marshall report.
- 10. Old business
 - 10.1. Discussion for installing a fence around Well# 2.
Councilman Gwinnett has received (1) one quote so far but will ask for (2) two more to present at the February council meeting.
- 11. New business
 - 11.1. Discussion and possible motion to approve a quote from Geophysical Survey Systems in the amount of \$19,240.00 for a Utility Scan System and small utility cart.
No action at this time.
 - 11.2. Discussion of future work sessions.
Work sessions will be every 2nd Thursday of every month at 6:30 pm.
- 12. Consent agenda
 - 12.1. Mayor and Council to make the following appointments for the year 2022:
 - Appointment of a City Attorney - Hugh Hunter
 - Appointment of a City Clerk - Lori Phillips
 - Appointment of the Election Superintendent - Lori Phillips
 - Appointment of the Planning & Zoning Administrator - Bill Griffith
 - Appointment of a Municipal Court Clerk - Mary Renteria

- Appointment of a City Code Enforcement Officer / City Marshall - Bobby Hoch
- Appointment of a Building Inspector - Bobby Hoch
- Appointment of a City Treasurer - Stormie Hanners
- Appointment of an Accounting Firm - Reddick, Riggs, Hunter, and Colson, P.C.
- Appointment of a Municipal Court Judge - Joseph Cowart
- Appointment of a Municipal Court Solicitor - I Cain Smith
- Appointment of a Municipal Court Public Defender - No one at this time.
- Appointment of a Payroll Firm - J.B. Kennedy & Associates, LLC

12.2. Motion to approve the appointments for 2022

MOTION TO APPROVE

MOTION: Brad Anderson

SECOND: Nicky Gwinnett

AYES: James Harrison, Nicky Gwinnett, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

12.3. Charter Section 2-9 Committees: The Mayor and City Council Shall create by ordinance such committees as they deem necessary to oversee the operation and provision of city services and the administration of city government.

- Police Department - James Harrison
- Streets Department - Nicky Gwinnett / Johnathan Graham
- Sanitation Department - Nicky Gwinnett / Johnathan Graham
- Water Department - Nicky Gwinnett / Johnathan Graham
- Finance/Administration Department - Brad Anderson
- Mayor Pro-Tem - Nicky Gwinnett
- Safety Coordinator - Jim Stanoff
- Community Center / Event Coordinator - Becky Kelly
- Cemetery - Johnathan Graham / Lori Phillips

12.4. Motion to approve the above committee appointments for the year 2022

MOTION TO APPROVE

MOTION: Brad Anderson

SECOND: Nicky Gwinnett

AYES: James Harrison, Nicky Gwinnett, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

13. Motion to adjourn
MOTION TO APPROVE
MOTION: Rebecca Kelly
SECOND: Johnathan Graham
AYES: James Harrison, Nicky Gwinnett, Johnathan Graham, Rebecca Kelly, and
Brad Anderson
NAYES: None
Motion carried 5-0

Approved this _____ day of _____, _____.

Joe A. Grooms, III, Mayor

Lori Phillips, City Clerk