



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

WORK SESSION

June 9, 2022

6:30 PM

MINUTES

1. **CALL TO ORDER-** Mayor Joe Grooms, III
2. **INVOCATION-** Mayor Joe Grooms, III
3. **DISCUSSION ITEMS:**
 - 3.1. **ARPA State Fiscal Recovery Fund for Water and Sewer Infrastructure Award for Engineering Services**
 - EMC Engineering Services, Inc. – Adam Ragsdale & Cody Rogers
(6:30PM – 7:00PM)
 - Council Discussion
(7:00PM – 7:30PM)

Cody Rogers with EMC Engineering was present to present the proposal for the Water and Sewer Infrastructure Award for Engineering Services.
 - 3.2. **Goforth Williams, Inc. – repairs to 216 Goodman Street pump station in the amount of \$4,250.00 completed on 05/27/2022.**

Add to the consent agenda for June 19, 2022 City Council meeting for approval.
 - 3.3. **City Hall plan for coverage when staff is out**

Per Councilman Anderson, we need to have a plan for the time Lori is out in case Annette gets sick and has to call in, this way City Hall will be open during its normal business hours. Councilman Harrison said he would reach out to a contact of his at a temporary service agency to find out more information on individuals that we may be able to use.

- 3.4. **Application RZ2022-001 - Storage-R-Us Rezone Request recommendation from the Planning and Zoning Commission** *(The Planning and Zoning recommendation to the City Council is to approve the rezone request as requested.)*
Light discussion.
- 3.5. **Application SE2022-002 - Storage-R-Us Special Exception Request recommendation from the Planning and Zoning Commission** *(The Planning and Zoning recommendation to the City Council is to approve the special exception request as requested.)*
Light discussion.
- 3.6. **Preliminary Plat Review for Woods Edge Subdivision located on Old Lee field Road, JAB Construction recommendation from Planning and Zoning Commission**
(The Planning and Zoning recommendation to the City Council is to recommend to the City Council to approve the preliminary plat review with the following conditions, no inverted crowns, all the water mains need to be the same, easement access onto private property to maintain any drainage issues, installation of sidewalks by the developer, and the radius of the cul-de-sacs need to be increased as requested.)
Light discussion.
- 3.7. **Preliminary Plat Review for The Orchard Subdivision located on Old Lee field Road, recommendation from Planning and Zoning**
(The Planning and Zoning recommendation to the City Council is to recommend to the City Council to approve the preliminary plat review with the following conditions, no inverted crown, that they provide an easement agreement with access to the drainage area(s), to protect as many trees as possible, that the builder agreement needs to include the addition of the property with the sidewalk, and the builder agrees not to pour the sidewalk over any water lines as requested.)
Light discussion.
- 3.8. **Coverage for Code Enforcement moving back to the PD**
The Chief of Police will get with Lori and start working on a plan.
- 3.9. **Water Service Payments Online**
Lori will be getting a quote from our current software company Public Software QS/1 – Digital Payments (via web, or credit card terminal) and via centralized collections (utility billing, taxes, business license, etc.) There will be more discussion at the July work session.
- 3.10. **Speed Bump Quotes**
Council agreed to purchase the speed bumps not to exceed \$2,500.00; add to the consent agenda for June 19, 2022 for approval.

4. ADJOURNMENT

Motion made to adjourn.

Motion: Nicky Gwinnett

Second: Brad Anderson

**Ayes: Brad Anderson, Nicky Gwinnett, James Harrison, Johnathan
Graham, and Rebecca Kelly**

Motion carried 5-0

Approved this ____ day of _____, _____.

Joe A. Grooms, III, Mayor

Lori Phillips, City Clerk