



CITY OF BROOKLET  
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor  
Hubert Keith Roughton, Mayor Pro-Tem  
Bradley Anderson, Councilman  
Rebecca Kelly, Councilwoman  
James Harrison, Councilman  
Sheila Wentz, Councilwoman

Carter Crawford, City Manager  
Lori Phillips, City Clerk  
Melissa Pevey, Assistant Clerk  
Ben Perkins, City Attorney

**Public Hearing  
Work Session  
November 14, 2024  
6:30 PM  
Minutes**

1. **Call to order and welcome - Mayor Gwinnett**
  - Invocation
  - Pledge of Allegiance
2. **Consideration of a Motion to Approve the Agenda**

**MOTION:** Rebecca Kelly  
**SECOND:** Brad Anderson  
**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.  
**NAYES:** None  
**The motion carried 5-0**
3. **Public Hearing #1:**
  - 3.1. **Simon Hardt:** Planning Manager at Coastal Regional Commission – Kickoff of the Brooklet Comprehensive Plan Meeting
    - Discussion from the Mayor & City Council
    - Discussion & Questions from the Public
4. **Public Hearing #2:**
  - 4.1. **FIRST READING:** AN ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF BROOKLET AMENDING AND RESTATING CHAPTER 10 OF THE CODE OF THE CITY OF BROOKLET, GEORGIA, TO PROVIDE FOR THE CONTROL, HEALTH,

AND TREATMENT OF ANIMALS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

- Discussion from the Mayor & City Council
- Discussion & Questions from the Public

**5. Motion to come out of the Public Hearing and go into the Work Session.**

**MOTION:** Sheila Wentz

**SECOND:** Brad Anderson

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**6. Work Session Discussion Items:**

- 6.1. Select Comprehensive Plan Stakeholders
- 6.2. Brooklet Animal Control Agreement
- 6.3. James Holloway – Question: “Is it the practice of Brooklet to provide services to some people but not to all who need it?” Example: Street Edging in Winnie Brook Subdivision
- 6.4. Georgia Fund 1 (GF1) – e-Resolution Process
- 6.5. AllGreen Services Invoice #68 - \$7,558.25
- 6.6. Florida Labor & Business Solutions, LLC Invoice #0000534 - \$25,000.00
- 6.7. Standard and Poor’s Financial Services, LLC Invoice #11485650 - \$16,687.50
- 6.8. Standard and Poor’s Financial Services, LLC Invoice #11485888 - \$5,562.50
- 6.9. 2025 SPLOST Distribution & Draft Project List
- 6.10. Drainage Concerns
- 6.11. Bid Opening Results - Brooklet to Statesboro Sewer Project (PE21193)
- 6.12. Town Hall Meeting for Sewer Project and Other Items

**7. Motion to adjourn**

**MOTION:** Brad Anderson

**SECOND:** James Harrison

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

Approved this 17 day of April

2025

  
L.W. (Nicky) Gwinnett, Jr., Mayor

  
Lori Phillips, City Clerk



# Brooklet announces timeline for review and adoption of city Comprehensive Plan

Citizens will have the opportunity to share their thoughts about the drafts of the Comprehensive Plan with the council at four separate work sessions and during a 40day public comment period in April of next year.

The Brooklet City Council met on Thursday evening, November 14, 2024, for a work session meeting.

They opened the meeting by approving the public hearings and work session agenda as written.

**Simon Hardt**, the Coastal Regional Commission's planning manager, 'kicked off' the public hearings and discussion of the Brooklet Comprehensive Plan.

Hardt said the comprehensive plan is an important tool for promoting strong and healthy communities. It outlines visions and goals that help a community reach achievable futures through policies and work plans.

Comprehensive planning is required for maintaining Qualified Local Government Status, which allows for access to a special package of financial resources, including:

- Community Development Block Grants
- Water and sewer loans from the Georgia Environmental Finance Authority
- Economic development funding from the One Georgia Authority
- Other programs from DCA and partner agencies

Brooklet attained QLG status with the adoption of the broader Bulloch County Comprehensive plan, but Hardt said there are many benefits of having city-specific plans. The Coastal Regional Commission worked with Statesboro to develop their comprehensive plan and is hopeful that it can delve deeply into the neighborhoods of Brooklet similarly.

The public will have the opportunity to make comments on the plans at each of the work sessions and during the month of April, where there will be a specified 40-day

period for public comment. The initial project timeline of the Brooklet Comprehensive Plan is as follows:

- November 14, 2024 - City council meeting and announcement of Plan Update
- December 3, 2024 - Work session #1
- December 17, 2024 - Work session #2
- January 8, 2025 - Work session #3
- January 22, 2025 - Work session #4
- March 2025 - Initial draft submitted to City Stakeholders
- April 2025 - Receive all comments on the draft and finalize the document
- May 2025 - Submit to DCA/City Council
- July 2025 - Incorporation of final comments after review period
- July 2025 - Adoption of final plan by City Council

The plan follows a five-year timeline and is reassessed at each 5-year point.

## **Public Hearing #2**

4.1 First Reading: An ordinance by the mayor and city council for the city of Brooklet amending and restating chapter 10 of the code of the city of Brooklet, Georgia to provide for the control, health, and treatment of animals; to provide for an effective date; and for other purposes.

Mayor **Nicky Gwinnett** said that the ordinance is in intergovernmental agreement with Bulloch County to utilize the county's animal control when needed in Brooklet.

## **APPROVED 5) Motion to come out of the public hearing and go into the work session**

### **6) Work session discussion items**

#### **6.1 - Select Comprehensive Plan Stakeholders**

Mayor Pro-Tem **Rebecca Kelly**, council member **Sheila Wentz**, and Mayor Gwinnett will form a committee to review the list of stakeholders before next Thursday.

#### **6.2 - Brooklet animal control agreement, first reading to be voted on next week in regular session**

### **6.3 James Holloway - Question "Is it the practice of Brooklet to provide service to some people but not to all who need it?" Example: Street Edging in Winnie Brook Subdivision**

Like previous statements, Mayor Gwinnett attributed the difference in service levels across the city to a lack of manpower, which has disabled the city from trimming the edges of all rights-of-way.

### **Placed on Next Thursday's Consent Agenda - 6.4 Georgia Fund 1 (GF1) - e-resolution process**

**Placed on Next Thursday's Consent Agenda - 6.5 AllGreen Services Invoice #68 - \$7,558.25**

**Placed on Next Thursday's Consent Agenda - 6.6 Florida Labor and Business Solutions, LLC invoice #0000543 - \$25,000**

**Placed on Next Thursday's Consent Agenda - 6.7 Standard and Poor's Financial Services, LLC Invoice #11485650 - \$16,687.50**

**Placed on Next Thursday's Consent Agenda - - 6.8 Standard and Poor's Financial Services, LLC Invoice #11485888 - \$5,562.5**

**Placed on Next Thursday's Consent Agenda - 6.9 2025 SPLOST Distribution & Drat Project List**

### **6.10 Drainage Concerns**

Mayor Pro-Tem Kelly said that Lee and Lynn Street were underwater this week due to the 10 inches of rain and that the issue of drainage in this part of town has been brought up before and disregarded over time.

City Engineer **Wesley Parker** said the issue in this area is that roughly 500 acres of land have water draining through four pipes.

One solution that has been suggested is replacing the pipes with box culverts, starting on Lee Street on the lower elevation, as well as not paving further near Lee Street because it could continue to add inches of flood water.

A 'swinging guess' of the cost of constructing four box culverts could be about half a million.

#### **6.11 Bid Opening Results - Brooklet to Statesboro Sewer Project (PE21193)**

A new resolution will be voted on for the matter at a later meeting.

#### **6.12 Town Hall meeting for Sewer Project and other items**

The council agrees that residents need to be informed that the sewer project could impact the rights-of-way that are adjacent to their properties, which could impact the characteristics of their yards.

The council plans to send a letter to affected property owners detailing the right-ofway boundaries and notifying them of the town hall meeting regarding the sewage pipe installation.